



**TO COUNCILLOR:**

N Alam  
L A Bentley  
G A Boulter  
F S Broadley (Vice-Chair)  
M H Charlesworth (Chair)

M L Darr  
J K Ford  
D A Gamble  
C S Gore  
S Z Haq

G G Hunt  
P Joshi  
K J Loydall  
I K Ridley

I summon you to attend the following meeting for the transaction of the business in the agenda update below.

**Meeting:** Policy, Finance & Development Committee  
**Date and Time:** Tuesday, 27 June 2023, 7.00 pm  
**Venue:** Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR  
**Contact:** Democratic Services  
**t:** (0116) 257 2775  
**e:** democratic.services@oadby-wigston.gov.uk

Yours faithfully

Council Offices  
Wigston  
23 June 2023

**Anne E Court**  
Chief Executive



**Meeting ID:** 2508

<u>ITEM NO.</u>	<u>AGENDA UPDATE</u>	<u>PAGE NO'S</u>
7.	<b>Budget Monitoring (Q4 2022/23)</b>	3 - 5

Report of the Head of Finance / Deputy Section 151 Officer

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**Postal Address:** Council Offices, Station Road, Wigston, Leicestershire LE18 2DR

**Refuse & Recycling Centre:** The Depot, Wigston Road, Oadby, Leicestershire LE2 5JE

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**Council' and 'Meeting Dates,  
Agendas & Minutes'**

**OADBY AND WIGSTON BOROUGH COUNCIL CAPITAL PROGRAMME**

**2022/23**

Project Code Reference	Scheme	Budget Holder	Responsible Person	Year End Budget	Final Position	Variance	Slippage	Comments
				£	£	£	£	
	<b>Total Funding Available</b>							
	<b>Housing Revenue Account</b>							
50003	Central Heating	Chris Eyre	Martin Crowther	200,000	173,500	(26,500)	(26,500)	New boiler installations programme was cancelled with the outgoing contractor. The new contractor start date was October 2022 and the installation programme started shortly after this date. In the autumn of 2022 our boiler manufacturer issued Notice that the supply of boilers (in quantity) would be subject to approximately a 6 week delay. Both events caused a delay in the completion of works.
50006	Front & Rear Doors	Chris Eyre	Martin Crowther	40,000	39,378	(622)	(622)	Complete
50009	Fire Safety	Chris Eyre	Martin Crowther	0	(5,633)	(5,633)	(5,633)	Cancelled PO
50016	Decent Homes Work	Chris Eyre	Martin Crowther	250,000	297,261	47,261	47,261	There was a higher number of properties that had failed the kitchen and bathroom standard which resulted in replacement work being ordered. In an average year we would expect to upgrade 4 properties falling below the standard but in 2022-23 the number of properties identified was 7.
50017	Major Adaptations	Chris Eyre	Martin Crowther	150,000	126,746	(23,254)	(23,254)	Adaptations are led by demand and received from the occupational therapist team.
50019	Fire Safety	Chris Eyre	Martin Crowther	250,000	169,345	(80,655)	(80,655)	The budget is fully committed with an order in place with the nominated supplier for block fire safety work. Due to resource availability progress of the project will continue in 23/24.
50021	Timber Window Replacement incl	Chris Eyre	Martin Crowther	10,000	0	(10,000)	(10,000)	Contract expired the team are in the process of procuring a new contractor. Resources were focussed on procuring gas, electric and door entry system contracts.
50029	New Housing Supply	Chris Eyre	Chris Eyre	20,000	6,775	(13,225)	(13,225)	22/23 allocation for feasibility study, which will continue in 23/24, balance to be slipped to 23/24
50046	Kitchen Replacements Decent Ho	Chris Eyre	Martin Crowther	0	11,361	11,361	11,361	Residual costs of last year's scheme
50047	Housing Block Improvements	Chris Eyre	Martin Crowther	88,000	80,980	(7,020)	(7,020)	Door Entry Replacements. The system is in line with existing new installations and is a proposed KMS system. Leaseholder consultation required.
50048	Asset Management System Upgra	Chris Eyre	Chris Eyre	30,000	6,580	(23,420)	(23,420)	The new Asset Management System is being implemented by our provider (MRI)
	<b>Total - HRA</b>			<b>1,038,000</b>	<b>906,293</b>	<b>(131,707)</b>	<b>(131,707)</b>	
	<b>General Fund</b>							
52092	Oadby Pool Housing Project	Adrian Thorpe	Jeffery Kenyon	155,200	226,797	71,597		Spend within overall project envelope.
52093	Railway Corridor	Adrian Thorpe	Jeffery Kenyon	0	9,095	9,095		Residual costs
53905	Local Authority Delivery 2	David Gill	Jon Wells	301,484	1,119	(300,365)		Remove. Expenditure is classified as REFCUS, and sits in revenue.
54010	Play Area Refurbishments	Stuart Marbrook	Stuart Marbrook	8,400	0	(8,400)	(8,400)	To be progressed in 23/24
54017	Xmas Decoration Infrastructure	Adrian Thorpe	Mark Hyniw	9,330	9,723	393		Project complete
54114	Car Park Resurfacing	Stuart Marbrook	Stuart Marbrook	27,975	5,999	(21,976)	(21,976)	Ongoing. Slip balance in 23/24
54147	Recycling Wheelie Bins	Philippa Fisher	Brian Kew	0	29,497	29,497		Additional recycling wheelie bins
54150	Redeployable CCTV Camera Upgrade	David Gill	Mark Smith	26,550	26,550	0		Project complete
54151	Air Monitoring Equipment	David Gill	Tony Cawthorne	0	12,881	12,881		36 month subscription for operation of air monitoring station. Eligible for capitalisation. Funded from unilateral undertaking
54154	Kilby Bridge Canal & Towpath	Adrian Thorpe	Ed Morgan	15,328	2,956	(12,372)	(12,372)	Expect to complete early 23/24
54157	Electric Car Charging Points	Adrian Thorpe	Ed Morgan	0	30,675	30,675		Project complete. Funded by grant from central government

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				£	£	£	£	
54161	E-Bikes	Adrian Thorpe	Mike Benetto	0	5,693	5,693		Complete. E-bikes for site visits within the borough. Funded by £5K LCC smarter travel grant.
54163	Cemetery Digger Purchase of Veh			17,897	17,897	0	0	Project complete
54566	Brocks Hill Additional Play Equipment	Stuart Marbrook	Stuart Marbrook	82,000	0	(82,000)	(82,000)	Work has gone to tender, but site works not scheduled until 23/24
54576	Repairs to play area surface various play areas	Stuart Marbrook	Stuart Marbrook	12,730	0	(12,730)	(12,730)	To progress early 23/24
54578	Town Centre Wi-Fi	Adrian Thorpe	Mark Hryniw	73,058	49,306	(23,752)	(23,752)	Mostly complete. Remaining works 23/24
54581	Wigston Town Centre Car Parks	Adrian Thorpe	Jeffery Kenyon	100,000	0	(100,000)	(100,000)	Match funding available to facilitate a Levelling Up Fund bid
54582	Blaby Road Pavilion Sewage Pumping System	Stuart Marbrook	Don Rudd	5,500	0	(5,500)	(5,500)	Delayed due to contractor negotiations
54583	Oadby Cemetery – Biere House structural repairs	Stuart Marbrook	Don Rudd	20,000	21,100	1,100		Project complete
54584	Uplands Park Pavilion – replacement boiler and floor repairs	Stuart Marbrook	Don Rudd	12,695	14,136	1,442		Project complete
54585	Wigston Cemetery – entrance drive resurfacing and disabled parking	Stuart Marbrook	Stuart Marbrook	12,000	0	(12,000)	(12,000)	To be completed in 23/24
56010	IT Replacement Programme	Trish Hatton	Ben Wilson	26,799	20,284	(6,515)	(6,515)	Residual budget from old ICT arrangements. Used for members' devices
56026	Integra Upgrade	Bev Bull	Rashpal Sohal	0	11,598	11,598		This was an accelerated spend for a budget provision allocated into next year. Overall project spend will be contained within project envelope.
56037	PARIS Upgrade to Civica	Bev Bull	Rashpal Sohal	0	20,000	20,000		Implementation of income management system in finance to receive and record credit card payments.
56044	Revs & Bens Sys	Bev Bull	Rashpal Sohal	0	1,193	1,193		Residual costs.
56055	Document Management System	Trish Hatton	Ben Wilson	6,954	500	(6,454)	(6,454)	Will be spent in 23/24 to ensure the DMS work effectively in each team across the Council, allowing for changes and upgrades where necessary
56056	Server / Network Hardware Replacements	Trish Hatton	Ben Wilson	8,158	990	(7,168)	(7,168)	Replacement of end-of-life network components, due to broacks hill move these cost have been picked up by the Brocks Hill Project, so provision will be slipped to 23/24 for any additional works.
56063	Planning Control IDOX Upgrade	Adrian Thorpe		0	3,250	3,250		Project complete
56072	South Wigston Shop Fronts	Adrian Thorpe	Mark Hryniw	6,100	0	(6,100)	(6,100)	Contingent on demand. Expect to be spent in 23/24
56076	Windows server migrations	Trish Hatton	Ben Wilson	5,000	0	(5,000)	(5,000)	Due to the timings of our move of headquarters, this will be spent in 23/24.
56081	IT Transition	Trish Hatton	Ben Wilson	0	(19,059)	(19,059)		Transition now complete. Credit is due to reduction in charges incurred in 21/22.
56084	IDOX Upgrade	Adrian Thorpe		0	3,740	3,740		Complete. Residual costs.
56085	New Council Offices	Adrian Thorpe	Rashpal Sohal	3,386,010	3,142,712	(243,299)	(243,299)	Work underway. Post-construction costs; ICT installation, furniture, moving will slip into 23/24
56087	Oadby Depot Refurbishment	Stuart Marbrook	Don Rudd	10,000	5,448	(4,552)	(4,552)	Ongoing
56090	Depot CCTV	Philippa Fisher	Brian Kew	0	6,000	6,000		Project Complete
56092	Laptop Renewal	Trish Hatton	Ben Wilson	20,000	13,290	(6,710)	(6,710)	Slip into 23/24 to be used for addition replacements as required through wear and tear
56093	Polling Booths New Equipment	David Gill	Sam Ball	0	7,098	7,098		Project complete
56095	Invest to Save	Trish Hatton	Ben Wilson	50,000	56,204	6,204	6,204	Spend within overall project envelope.
	Peace Memorial Park Bowls Green- replace steps to bowling green	Stuart Marbrook	Don Rudd	5,000	0	(5,000)	(5,000)	Slip into 23/24
	Vehicle Refurbishment	Philippa Fisher	Brian Kew/Mark Westkamp	27,103	0	(27,103)	(27,103)	Orders placed for refurbishment, but delivery and therefore cost will be in 23/24.
	Flude's Lane	Stuart Marbrook	Stuart Marbrook	20,000	0	(20,000)	(20,000)	This will be completed in 23/24

Project Code Reference	Scheme	Budget Holder	Responsible Person	Year End Budget	Final Position	Variance	Slippage	Comments
				£	£	£	£	
	Data Centre	Trish Hatton	Ben Wilson	16,500	0	(16,500)	(16,500)	Increased server capacity for resilience purposes. Part of Brocks Hill move, delayed into 23/24
	Website accessibility	Trish Hatton	Robert Helliwell	5,000	0	(5,000)	(5,000)	Upgrade needed in 2023/24 to ensure we remain compliant with regulation on public websites
	New Internal Website	Trish Hatton	Robert Helliwell	10,000	0	(10,000)	(10,000)	A number of changes have been made to improve internal comms, without any direct costs, the need for a new internet for staff will be reviewed in 23/24, we have therefore rolled this budget over
	<b>Total - General Fund</b>			<b>4,482,772</b>	<b>3,736,675</b>	<b>(746,096)</b>	<b>(641,926)</b>	
	<b>PLANNED EXPENDITURE GRAND TOTAL</b>			<b>5,520,772</b>	<b>4,642,968</b>	<b>(877,803)</b>	<b>(773,633)</b>	*

\* Slippage is £19,059 less than in main report as this amount has now been confirmed as an underspend not slippage